

AI incident register

Fictional sample. Requires tailoring and accountable review.

Document control

Field	Value
Document type	AI incident register
Document reference	13-ai-incident-register
Jurisdiction	United States
Version	2026-10-08.ai-record-review.1
Status	Fictional sample. Requires tailoring.
Classification	Fictional sample. Requires tailoring.
Prepared by	Customer prepared
Prepared on	October 8, 2026
Sources reviewed	October 8, 2026
Generated	October 8, 2026

Purpose, scope and review method

Maintain a factual AI incident record with discovery, observed impact, containment, ownership, evidence and a separate notification decision.

1 customer-reported records reviewed at 2026-10-08. 1 review findings.

Scope identities use exact entered text. Multiple records are retained, including older decisions and conflicting declarations.

Dates and review findings never change an entered approval, incident, risk, exception or retirement status.

Checks review customer declarations, recorded dates and internal consistency. They do not authenticate evidence, approve an AI use, determine legal applicability or establish conformity, safety or risk acceptance.

Method 2026-10-08.ai-record-review.1. Incident handling and notification decisions.

Review findings

The report summarizes the first 1 of 1 findings. Every finding is retained in the workbook, CSV and JSON.

Record	Issue	Field	Review
record-001	Internal review date passed	reviewDate	The customer-selected review date 2026-09-25 precedes 2026-10-08. No statutory deadline is inferred.

Declared records

This formal review shows the first 1 of 1 records. Field excerpts are limited to 2000 characters. The workbook, record CSV and JSON preserve every record and every field in full. The scoped review CSV retains all task-specific review rows. A recorded status is the customer’s declaration.

Record record-001

Field	Value
Created	2026-09-01T12:00:00Z
Updated	2026-09-02T12:00:00.000Z
Incident title	Example unsupported recommendation, fictional
AI system	Example support assistant, fictional
Discovery date	September 18, 2026
Reporter or detecting team	Quality review team
Observed event	A sampled response recommended a step outside the approved knowledge source.
Observed or potential impact	One internal test response. No customer delivery confirmed.
Containment and immediate actions	Paused the prompt version and preserved the evaluation record.
Incident owner	AI incident lead
Evidence reference	EXAMPLE-INCIDENT-006

Field	Value
Notification or escalation decision	Pending review by privacy and legal operations.
Next review date	September 25, 2026
Incident status	Under investigation

Recovery and accountable decisions

The complete workspace, unfinished draft and review date are retained in the JSON. Restore it through this tool’s backup control. Browser-local evidence references remain exact declarations. This tool does not fetch linked records or include their file bytes.

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Official sources

Source	Provision	Date	Link
National Institute of Standards and Technology: Artificial Intelligence Risk Management Framework 1.0	AI incident register. Voluntary AI governance and lifecycle documentation context. The customer supplies the scope, evidence and approved decision basis. These sources do not authenticate evidence, determine applicability or establish conformity.	October 8, 2026	https://www.nist.gov/itl/ai-risk-management-framework
National Institute of Standards and Technology: AI Risk Management Framework Playbook	AI incident register. Voluntary AI governance and lifecycle documentation context. The customer supplies the scope, evidence and approved decision basis. These sources do not authenticate evidence, determine applicability or establish conformity.	October 8, 2026	https://www.nist.gov/itl/ai-risk-management-framework/nist-ai-rmf-playbook