COMPLIANCE WORKING RECORD

Contract renewal and notice calculator

Fictional sample. Requires tailoring and responsible review.

Document control

Field	Value
Organization	Not recorded
Document type	Contract renewal and notice calculator
Document reference	35-contract-renewal-and-notice-calculator
Jurisdiction	United States
Version	1
Status	Mechanical result prepared
Prepared by	Customer prepared
Prepared on	October 4, 2026
Sources reviewed	September 24, 2026
Generated	October 4, 2026

Purpose and boundary

Apply confirmed contractual periods and trigger events. Keep the supplied facts, method, result and unresolved items visible for responsible review.

This calculator supports preparation and mechanical review. It does not decide applicability, provide legal advice, authenticate evidence, make a filing or certify compliance.

Document control

Field	Value
Tool identifier	35-contract-renewal-and-notice-calculator
Specification version	1

Field	Value
Calculation method version	2026-10-04.1
Engine	calculator
Result status	Mechanical result prepared

Structured inputs

Field	Value
Approved rule or contract reference	Fictional approved rule, section 4
Rule or contract version	Fictional version 2026-09-22
Renewal or end date	September 22, 2026
Approved period	30
Period unit	Calendar days
Count direction	Before trigger
Exact trigger timestamp for hours	2026-09-22T09:00:00-04:00
Approved extension	0
Approved paused duration	0

Result

The selected before trigger period produces 2026-08-23.

- Calculation method version 2026-10-04.1.

- The result uses only the supplied values and the displayed formula.

- A responsible person must confirm the source values and significance.

- Apply a customer-confirmed rule and version. Calendar dates count from day zero. Hour periods require an exact offset timestamp. Approved extensions and pauses add elapsed units. Confirm receipt and cutoff rules separately.

Measure	Value
Confirmed rule	Fictional approved rule, section 4

Measure	Value
Rule version	Fictional version 2026-09-22
Trigger	September 22, 2026
Count direction	Before trigger
Base period	30 calendar days
Extension	0
Paused duration	0
Calculated end	August 23, 2026

Unresolved items

- Confirm the rule, trigger, extensions and pauses apply. Calendar dates do not establish a time of day. Hour results use elapsed time and UTC.

- Confirm local cutoff, receipt, holidays and any special counting rules separately. No weekend or holiday adjustment is inferred.

Assumptions

- No additional assumption was recorded.

Limitations

- This calculator supports preparation and mechanical review. It does not decide applicability, provide legal advice, authenticate evidence, make a filing or certify compliance.

Official sources

Source	Provision	Date	Link
US Small Business Administration: Stay legally compliant	State registration, licenses, permits, records and recurring obligations. This source supports the Contract renewal and notice calculator scope described on this page. It does not determine applicability or approve the customer result.	September 24, 2026	https://www.sba.gov/business-guide/manage-your-business/stay-legally-compliant
US Government Accountability Office: Standards for Internal Control in the Federal Government	Five components, 17 principles and documentation attributes. This source supports the Contract renewal and notice calculator scope described on this page. It does not determine applicability or approve the customer result.	September 24, 2026	https://www.gao.gov/greenbook
US Securities and Exchange Commission: Small Business Compliance Guides	SEC rules affecting small entities, reporting and securities administration. This source supports the Contract renewal and notice calculator scope described on this page. It does not determine applicability or approve the customer result.	September 24, 2026	https://www.sec.gov/resources-small-businesses/small-business-compliance-guides