

COMPLIANCE WORKING RECORD

Hiring AI notice pack

Fictional sample. Requires tailoring and responsible review.

Document control

Field	Value
Document type	Hiring AI notice pack
Document reference	FICTIONAL-DECISION-OPERATIONS-1
Jurisdiction	New York City
Version	1
Status	Named decision operations prepared
Prepared by	Fictional responsible task reviewer
Prepared on	2026-10-09T18:00:00Z
Rule pack	2026-10-09.decision-operations.1
Generated	October 9, 2026

Purpose and boundary

Draft hiring AI notices using exact jurisdiction-specific approved requirements, actual tool use and communication routes.

Join the exact hiring/promotion use, tool version, candidate location and approved jurisdiction/instrument to every required notice element. Draft full AI-use, assessed qualifications, data source/type/retention and accommodation/request wording from supplied facts. Calculate approved notice lead time using an explicit date-only business calendar or exact elapsed-hour basis. Compare reported delivery before actual use and preserve every unknown delivery or approved exception.

This browser preparation uses original customer evidence and explicitly approved instruments, criteria, calendars and decisions. It does not make legal applicability decisions, authenticate delivery, perform an independent bias audit, scan a network or prove security effectiveness. No remote AI or provider is called. Exact originals remain in this browser unless explicitly saved through paid private cloud saving.

Approved scope and decision operations method

Fictional exercise only. Exact selected original source facts, customer-approved rules, assumptions and accountable named outputs. Replace every fictional fact before use.

Scope approval. FICTIONAL-SCOPE-1

Approved method. Fictional approved decision operations method 1. Source. f1. Locator. /methodVersion. Approver. Fictional authorized method approver. Approval date. 2026-01-02T12:00:00Z

Population statement. Declared complete population. Customer-declared system count. 1

Hiring AI notice packs scope inputs

The first 20 exact task rows appear here. Displayed values are bounded to 1000 characters. Complete typed rows and exact values remain in Excel and JSON.

ID	Facts
1	System Id. SYSTEM-1 Name. Fictional Northfield hiring system Version. 1 Owner. Fictional accountable system owner Jurisdiction. New York City Instrument. Fictional approved instrument selection Operative instrument version. NYC adopted AEDT 2023-07-05 Instrument Source Id. f1 Instrument Locator. /instrumentVersion Effective From. 2026-01-01 Effective Through. Scope Basis. Fictional explicit approved selected system and role preparation. No automatic legal applicability. Approved By. Fictional authorized scope approver Approved At. 2026-01-02T12:00:00Z Population Mode. Declared complete population Declared named output count. 1 Original source file ID. f2 Original JSON record pointer. /systems/0 Original source binding. Exact JSON record Supporting evidence IDs. ["PROOF-systems-SYSTEM-1"]

Hiring Uses

The first 20 exact task rows appear here. Displayed values are bounded to 1000 characters. Complete typed rows and exact values remain in Excel and JSON.

ID	Facts
1	Use Id. USE-1 System Id. SYSTEM-1 Tool Name. Fictional skills tool Tool Version. 1 Stage. Hiring Job. Fictional analyst Location. New York City Audience. Fictional applicant Purpose. Fictional skills screening Data Categories. ["Fictional resume","Fictional skills answers"] Assessed Qualifications. Fictional Python skills and role experience Influence. Fictional source-supported recommendation subject to human review Use On. 2026-10-30 Approved By. Fictional reported Approved By Approved At. 2026-10-08T12:00:00Z Original source file ID. f2 Original JSON record pointer. /hiringUses/0 Original source binding. Exact JSON record Supporting evidence IDs. ["PROOF-hiringUses-USE-1"]

Notice Requirements

The first 20 exact task rows appear here. Displayed values are bounded to 1000 characters. Complete typed rows and exact values remain in Excel and JSON.

ID	Facts
1	Requirement Id. NOTICE-REQ-1 System Id. SYSTEM-1 Jurisdiction. New York City Operative instrument version. NYC adopted AEDT 2023-07-05 Audience. Fictional applicant Purpose. Fictional skills screening Kind. Hiring Required Elements. ["AI use","Qualifications","Data types and sources","Retention","Accommodation","Contact"] Unit. Business days Interval. 10 Roll. None Holidays. [] Customer-approved timing basis. Fictional explicitly approved Saturday/Sunday business calendar. Date-only notices exclude trigger. Exception Basis. Approved By. Fictional reported Approved By Approved At. 2026-10-08T12:00:00Z Original source file ID. f2 Original JSON record pointer. /noticeRequirements/0 Original source binding. Exact JSON record Supporting evidence IDs. ["PROOF-noticeRequirements-NOTICE-REQ-1"]

Notices

The first 20 exact task rows appear here. Displayed values are bounded to 1000 characters. Complete typed rows and exact values remain in Excel and JSON.

ID	Facts
1	Notice Id. NOTICE-1 System Id. SYSTEM-1 Requirement Ids. ["NOTICE-REQ-1"] Subject Ref. FICTIONAL-PERSON-1 Audience. Fictional applicant Purpose. Fictional skills screening Placement. Fictional application form before data entry Collection On. 2026-10-08 Use On. 2026-10-30 AI use explanation. Fictional AI tool compares supplied skills evidence to selected role qualifications. Qualifications. Fictional tool assesses reported Python skills and role experience. Data Description. Fictional applicant-entered resume and skills answers. No hidden data source. Retention. Fictional approved retention period and deletion request route are described in the customer notice. Logic Description. Fictional system compares applicant skill answers with the approved role rubric. Output Use. Fictional score is a source for a human reviewer, who retains authority to change the decision. Alternative Process. Fictional human reviewer can assess the same skill evidence through an alternative process. Opt Out R [formal preview abridged]

Deliveries

The first 20 exact task rows appear here. Displayed values are bounded to 1000 characters. Complete typed rows and exact values remain in Excel and JSON.

ID	Facts
1	Delivery Id. DELIVERY-1 System Id. SYSTEM-1 Notice Id. NOTICE-1 Use Id. USE-1 Audience. Fictional applicant Sent On. 2026-10-08 Channel. Fictional direct notice Proof. Fictional original delivery receipt 1 Outcome. Delivered Original source file ID. f2 Original JSON record pointer. /deliveries/0 Original source binding. Exact JSON record Supporting evidence IDs. ["PROOF-deliveries-DELIVERY-1"]

Evidence

The first 20 exact task rows appear here. Displayed values are bounded to 1000 characters. Complete typed rows and exact values remain in Excel and JSON.

ID	Facts
1	Evidence Id. PROOF-systems-SYSTEM-1 System Id. SYSTEM-1 Record Type. systems Record Id. SYSTEM-1 File Id. f2 Source Sha256. fd79c37b15b9c538b1ad88b85cb40e3f5b8aea66b4c8e46e90d2c4ad7367c1d6 Locator. /systems/0 Conclusion. Supports Reviewer. Fictional exact original-source reviewer Reviewed At. 2026-10-09T18:00:00Z Evidence Type. Original reviewed case evidence
2	Evidence Id. PROOF-hiringUses-USE-1 System Id. SYSTEM-1 Record Type. hiringUses Record Id. USE-1 File Id. f2 Source Sha256. fd79c37b15b9c538b1ad88b85cb40e3f5b8aea66b4c8e46e90d2c4ad7367c1d6 Locator. /hiringUses/0 Conclusion. Supports Reviewer. Fictional exact original-source reviewer Reviewed At. 2026-10-09T18:00:00Z Evidence Type. Original reviewed case evidence
3	Evidence Id. PROOF-noticeRequirements-NOTICE-REQ-1 System Id. SYSTEM-1 Record Type. noticeRequirements Record Id. NOTICE-REQ-1 File Id. f2 Source Sha256. fd79c37b15b9c538b1ad88b85cb40e3f5b8aea66b4c8e46e90d2c4ad7367c1d6 Locator. /noticeRequirements/0 Conclusion. Supports Reviewer. Fictional exact original-source reviewer Reviewed At. 2026-10-09T18:00:00Z Evidence Type. Original reviewed case evidence
4	Evidence Id. PROOF-notices-NOTICE-1 System Id. SYSTEM-1 Record Type. notices Record Id. NOTICE-1 File Id. f2 Source Sha256. fd79c37b15b9c538b1ad88b85cb40e3f5b8aea66b4c8e46e90d2c4ad7367c1d6 Locator. /notices/0 Conclusion. Supports Reviewer. Fictional exact original-source reviewer Reviewed At. 2026-10-09T18:00:00Z Evidence Type. Original reviewed case evidence
5	Evidence Id. PROOF-deliveries-DELIVERY-1 System Id. SYSTEM-1 Record Type. deliveries Record Id. DELIVERY-1 File Id. f2 Source Sha256. fd79c37b15b9c538b1ad88b85cb40e3f5b8aea66b4c8e46e90d2c4ad7367c1d6 Locator. /deliveries/0 Conclusion. Supports Reviewer. Fictional exact original-source reviewer Reviewed At. 2026-10-09T18:00:00Z Evidence Type. Original reviewed case evidence

Actions

The first 20 exact task rows appear here. Displayed values are bounded to 1000 characters. Complete typed rows and exact values remain in Excel and JSON.

Hiring AI notice packs

The first 20 prepared output rows appear here. Complete rows remain in Excel and JSON.

ID	Result
NOTICE-1	Item. NOTICE-1 System ID. SYSTEM-1 Audience. Fictional applicant Approved latest notice. 2026-10-16 Actual use. 2026-10-30 Reported deliveries. 1 Calendar basis. Fictional explicitly approved Saturday/Sunday business calendar. Date-only notices exclude trigger. Result. Prepared for review

Named decision operations draft sections

The first 20 prepared output rows appear here. Complete rows remain in Excel and JSON.

ID	Result
NOTICE-1	<p>Item. NOTICE-1 System ID, SYSTEM-1 Title, Hiring AI notice Decision. Prepared for review Draft text. AI use. Fictional AI tool compares supplied skills evidence to selected role qualifications.</p> <p>Qualifications. Fictional tool assesses reported Python skills and role experience.</p> <p>Data types and sources. Fictional applicant-entered resume and skills answers. No hidden data source.</p> <p>Retention. Fictional approved retention period and deletion request route are described in the customer notice.</p> <p>Processing logic. Fictional system compares applicant skill answers with the approved role rubric.</p> <p>Output role. Fictional score is a source for a human reviewer, who retains authority to change the decision.</p> <p>Alternative process. Fictional human reviewer can assess the same skill evidence through an alternative process.</p> <p>Opt-out. fictional-optout@example.com</p> <p>Access. fictional-access@example.com</p> <p>Nonretaliation. Fictional applicant rights requests will not result in retaliation.</p> <p>Accommodation. fic [formal preview abridged]</p>

Accountable decision operations actions

The first 20 prepared output rows appear here. Complete rows remain in Excel and JSON.

Decision operations draft. NOTICE-1. Prepared for review

Complete source-supported draft text appears below and remains in Excel and JSON.

AI use. Fictional AI tool compares supplied skills evidence to selected role qualifications.

Qualifications. Fictional tool assesses reported Python skills and role experience.

Data types and sources. Fictional applicant-entered resume and skills answers. No hidden data source.

Retention. Fictional approved retention period and deletion request route are described in the customer notice.

Processing logic. Fictional system compares applicant skill answers with the approved role rubric.

Output role. Fictional score is a source for a human reviewer, who retains authority to change the decision.

Alternative process. Fictional human reviewer can assess the same skill evidence through an alternative process.

Opt-out. fictional-optout@example.com

Access. fictional-access@example.com

Nonretaliation. Fictional applicant rights requests will not result in retaliation.

Accommodation. fictional-accommodation@example.com

Contact. fictional-review@example.com

Purpose. Fictional skills screening

Placement. Fictional application form before data entry

Audience. Fictional applicant

Exact system version. 1

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Review findings

1 actual scopes. 1 named outputs. 0 unresolved findings.

The first 100 findings and 1000 characters per displayed field appear here. Complete findings remain in the data exports.

Kind	ID	Result	Finding
Original systems source	SYSTEM-1	Matched	Every exact task fact matches the original bytes.
Original hiringUses source	USE-1	Matched	Every exact task fact matches the original bytes.
Original noticeRequirements source	NOTICE-REQ-1	Matched	Every exact task fact matches the original bytes.
Original notices source	NOTICE-1	Matched	Every exact task fact matches the original bytes.
Original deliveries source	DELIVERY-1	Matched	Every exact task fact matches the original bytes.

Selected exact attachments

ID	Filename	Bytes	SHA-256
f1	fictional-approved-decision-operations-rules.json	117	63df637d8134019df4d6079c24b4e0c39a558af0cafdd9bbb7ecbbe8ee33a675
f2	fictional-original-decision-operations-records.json	3781	fd79c37b15b9c538b1ad88b85cb40e3f5b8aea66b4c8e46e90d2c4ad7367c1d6

Unresolved items and limitations

The first 100 unresolved items appear here, with 1000 characters per preview. Complete findings remain in Excel and JSON.

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Limitations

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Official sources

Source	Provision	Date	Link
New York City Department of Consumer and Worker Protection: New York City AEDT adopted rules	Title 6, sections 5-300 through 5-304. Independent auditor, input categories, selection/scoring rates and notice. Actual applicability remains human approved. Join the exact hiring/promotion use, tool version, candidate location and approved jurisdiction/instrument to every required notice element. Draft full AI-use, assessed qualifications, data source/type/retention and accommodation/request wording from supplied facts. Calculate approved notice lead time using an explicit date-only business calendar or exact elapsed-hour basis. Compare reported delivery before actual use and preserve every unknown delivery or approved exception. This source does not approve applicability, source completeness, real-world effectiveness or customer decisions.	October 9, 2026	https://rules.cityofnewyork.us/wp-content/uploads/2023/04/DC-WP-NOA-for-Use-of-Automated-Employment-Decisionmaking-Tools-2.pdf

Source	Provision	Date	Link
National Institute of Standards and Technology: Artificial Intelligence Risk Management Framework 1.0	AI RMF 1.0, Govern, Map, Measure and Manage functions. Actual intended uses, affected populations, limitations, accountable roles and source-supported measurement. Join the exact hiring/promotion use, tool version, candidate location and approved jurisdiction/instrument to every required notice element. Draft full AI-use, assessed qualifications, data source/type/retention and accommodation/request wording from supplied facts. Calculate approved notice lead time using an explicit date-only business calendar or exact elapsed-hour basis. Compare reported delivery before actual use and preserve every unknown delivery or approved exception. This source does not approve applicability, source completeness, real-world effectiveness or customer decisions.	October 9, 2026	https://www.nist.gov/itl/ai-risk-management-framework