

COMPLIANCE WORKING RECORD

Privacy notice and transparency gap report

13 found, 0 missing and 0 uncertain subjects in Northfield Services Ltd privacy notice.txt.

Document control

Field	Value
Organisation	Northfield Services Ltd
Document type	Privacy notice transparency gap report
Document reference	NOTICE-2026-009
Jurisdiction	United Kingdom
Version	2026.08.07
Status	Ready for human review
Classification	Internal review record
Prepared by	Data Protection Lead
Prepared on	21 August 2026
Rule pack	2026.08.07
Sources reviewed	7 August 2026
Generated	21 August 2026

Review scope

Field	Value
Organisation	Northfield Services Ltd
Reference	NOTICE-2026-009
Reviewer	Data Protection Lead
File	Northfield Services Ltd privacy notice.txt
Jurisdiction	United Kingdom
Route	both

Field-by-field findings

Subject	Article	Status	Location
Controller identity and contact details	Articles 13 and 14	found	Paragraph 2
Data protection officer contact details, where applicable	Articles 13 and 14	found	Paragraph 2
Purposes and lawful basis	Articles 13 and 14	found	Paragraph 3
Legitimate interests, where relied upon	Articles 13 and 14	found	Paragraph 3
Recipients or categories of recipients	Articles 13 and 14	found	Paragraph 4
International transfers and safeguards, where applicable	Articles 13 and 14	found	Paragraph 5
Retention period or criteria	Articles 13 and 14	found	Paragraph 6
Data protection rights	Articles 13 and 14	found	Paragraph 7
Right to withdraw consent, where relied upon	Articles 13 and 14	found	Paragraph 3
Right to complain to the ICO	Articles 13 and 14	found	Paragraph 8
Whether provision is required and consequences of not providing it	Article 13	found	Paragraph 9
Source of the data and categories collected indirectly	Article 14	found	Paragraph 10
Automated decision-making and meaningful information, where applicable	Articles 13 and 14	found	Paragraph 11

Subject	Quotation	Note
Controller identity and contact details	Northfield Services Ltd privacy notice Who we are and contact details Northfield Services Ltd is the data controller.	Relevant wording identified for human review.
Data protection officer contact details, where applicable	Northfield Services Ltd privacy notice Who we are and contact details Northfield Services Ltd is the data controller. Contact our privacy team at privacy@northfield.example . We have not appointed a data protection officer because our current processing does not require one.	Relevant wording identified for human review.

Subject	Quotation	Note
Purposes and lawful basis	Contact our privacy team at privacy@northfield.example . We have not appointed a data protection officer because our current processing does not require one. Purposes and lawful basis We process account identity and contact information to provide contracted services.	Relevant wording identified for human review.
Legitimate interests, where relied upon	Purposes and lawful basis We process account identity and contact information to provide contracted services. Our lawful basis is performance of a contract. We also use limited service analytics for our legitimate interests in improving reliability.	Relevant wording identified for human review.
Recipients or categories of recipients	We also use limited service analytics for our legitimate interests in improving reliability. We do not rely on consent for these purposes. Who we share information with Recipients include our contracted hosting, payment and customer-support providers.	Relevant wording identified for human review.
International transfers and safeguards, where applicable	We do not rely on consent for these purposes. Who we share information with Recipients include our contracted hosting, payment and customer-support providers. International transfers Support information may be transferred outside the United Kingdom under an adequacy regulation or the UK IDTA or Addendum, with safeguards.	Relevant wording identified for human review.
Retention period or criteria	International transfers Support information may be transferred outside the United Kingdom under an adequacy regulation or the UK IDTA or Addendum, with safeguards. We do not transfer information without a recorded route. How long we keep information Our retention period for account records is six years after account closure.	Relevant wording identified for human review.
Data protection rights	How long we keep information Our retention period for account records is six years after account closure. Support messages are retained for two years. Your data protection rights You may ask for access, rectification, erasure, restriction or portability, and you may object to processing.	Relevant wording identified for human review.
Right to withdraw consent, where relied upon	Our lawful basis is performance of a contract. We also use limited service analytics for our legitimate interests in improving reliability. We do not rely on consent for these purposes.	Relevant wording identified for human review.

Subject	Quotation	Note
Right to complain to the ICO	Your data protection rights You may ask for access, rectification, erasure, restriction or portability, and you may object to processing. We do not rely on consent. Complaints You can complain to the Information Commissioner's Office if you are unhappy with our handling of your information.	Relevant wording identified for human review.
Whether provision is required and consequences of not providing it	Complaints You can complain to the Information Commissioner's Office if you are unhappy with our handling of your information. Information you provide Contract account details are required to provide the service.	Relevant wording identified for human review.
Source of the data and categories collected indirectly	Information you provide Contract account details are required to provide the service. If you do not provide them, we cannot operate the account. Sources and categories Where we obtained personal data from an employer, the source of the personal data is that organisation.	Relevant wording identified for human review.
Automated decision-making and meaningful information, where applicable	Sources and categories Where we obtained personal data from an employer, the source of the personal data is that organisation. Categories of personal data include identity, business contact, account and support information. Automated decisions We do not use automated decision-making or profiling that produces legal or similarly significant effects.	Relevant wording identified for human review.

Reviewer decision

Decision owner	Decision and actions	Date	Signature
Data Protection Lead	To be completed	To be completed	To be completed

Assumptions

- The selected transparency route is both.
- A found result means relevant wording was detected, not that the wording is legally sufficient.

Limitations

- The checker uses deterministic phrase and context rules. It does not interpret legal sufficiency, fairness or accessibility.
- Image-only scans, non-English text and incomplete extracts are not assessable.
- Layered notices, just-in-time notices and information provided outside this document require separate review.

Official sources

Source	Provision	Date	Link
UK Parliament: UK GDPR, Article 13	Information where personal data are collected from the data subject	7 August 2026	https://www.legislation.gov.uk/eur/2016/679/article/13
UK Parliament: UK GDPR, Article 14	Information where personal data have not been obtained from the data subject	7 August 2026	https://www.legislation.gov.uk/eur/2016/679/article/14
Information Commissioner's Office: Right to be informed		7 August 2026	https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/individual-rights/individual-rights/right-to-be-informed/