COMPLIANCE WORKING RECORD

Alternate-site and remote-working readiness checker

Fictional sample. Requires tailoring and responsible review.

Document control

Field	Value
Organization	Not recorded
Document type	Alternate-site and remote-working readiness checker
Document reference	28-alternate-site-and-remote-working-readiness-checker
Jurisdiction	United States
Version	1
Status	Review has unresolved requirements
Prepared by	Customer prepared
Prepared on	October 22, 2026
Sources reviewed	October 8, 2026
Generated	October 22, 2026

Purpose and boundary

Compare required recovery capabilities with declared readiness, dated test evidence, duplicate records, and a customer-selected maximum test age.

Mechanical review applies only to the supplied source and customer-approved rules. It does not authenticate evidence, determine legal applicability, approve closure or work, clear a party, submit a filing, or change a source system.

Document control

Field	Value
Tool identifier	28-alternate-site-and-remote-working-readin ess-checker
Specification version	1
Dataset method revision	2026-10-08.task-dataset-review.1
Engine	validator
Result status	Review has unresolved requirements

Structured inputs

Field	Value
Frozen review date	October 8, 2026
Approved policy and scope reference	Fictional approved policy v1. Fictional reviewer. Replace before use.
Required recovery capabilities	Remote access Telephony Payroll
Maximum test age in calendar days	30

Result

2 source rows checked. 1 unresolved rows, 1 policy exceptions, and 1 missing checklist records.

- Compare required recovery capabilities with declared readiness, dated test evidence, duplicate records, and a customer-selected maximum test age.

- Method revision 2026-10-08.task-dataset-review.1.

- Frozen review date 2026-10-08.

- Approved rule Fictional approved policy v1. Fictional reviewer. Replace before use..

- Every source row is preserved. Missing checklist entries use an empty source-row pointer. Duplicate identities remain unresolved in every occurrence.

- Exact identifiers and checklist values are case-sensitive. Status comparisons ignore case where the displayed contract names a supported status. Surrounding whitespace in identifiers requires review.

- Amounts use exact scaled-integer arithmetic. No source values, dates, quantities, or original bytes are changed.

- Mechanical review applies only to the supplied source and customer-approved rules. It does not authenticate evidence, determine legal applicability, approve closure or work, clear a party, submit a filing, or change a source system.

Measure	Value
Source rows	2
Result rows	3
Unresolved	1
Policy exceptions	1
Missing checklist records	1

Unresolved items

- Missing source record. Payroll. Required recovery capability has no source record

- Row 3. Telephony. Capability is partial. Recovery test exceeds the selected maximum age

Detailed results

Row	Reference	Result	Finding
2	Remote access	Within selected rules	The supported administrative checks found no exception under the selected rules.
3	Telephony	Review required	Capability is partial. Recovery test exceeds the selected maximum age
Not provided	Payroll	Unresolved	Required recovery capability has no source record

Row	Readiness status	Test evidence	Last test date
2	Ready	Fictional test 1	October 1, 2026
3	Partial	Fictional test 2	January 1, 2026
Not provided	Not provided	Not provided	Not provided

Row	Test age (days)
2	7
3	280
Not provided	Not provided

Assumptions

- No additional assumption was recorded.

Limitations

- Mechanical review applies only to the supplied source and customer-approved rules. It does not authenticate evidence, determine legal applicability, approve closure or work, clear a party, submit a filing, or change a source system.

Official sources

Source	Provision	Date	Link
Federal Emergency Management Agency: Ready Business	Risk assessment, continuity planning, implementation, testing and exercises. This source supports the Alternate-site and remote-working readiness checker scope described on this page. It does not determine applicability or approve the customer result.	September 24, 2026	https://www.ready.gov/business

Source	Provision	Date	Link
National Institute of Standards and Technology: Contingency Planning Guide for Federal Information Systems, updated November 11, 2010	Business impact analysis, recovery strategies, plans, testing and maintenance. This source supports the Alternate-site and remote-working readiness checker scope described on this page. It does not determine applicability or approve the customer result.	October 8, 2026	https://csrc.nist.gov/pubs/sp/800/34/r1/upd1/final
US National Archives and Records Administration: Federal Records Management	Records schedules, lifecycle controls, transfer and disposition. This source supports the Alternate-site and remote-working readiness checker scope described on this page. It does not determine applicability or approve the customer result.	September 24, 2026	https://www.archives.gov/records-mgmt